

# Shepherd Center Rental Policy Recommendations

		Max Hours: 4	Max Hours: 7					
		0-4 Hours	Per Hr	Max	Clean-up Fee	Alcohol Fee (in lieu of damage fee: \$75 refundable)	Damage Fee (Refundable)	
Single Room	During Hours (8-4 M-F)	100	50	250	50	200	100	
	After Hours (After 4 M-F)	300	100	600				
	Weekend Rate	400	100	700				
Whole Building	During Hours (8-4 M-F)	750	200	1350				
	After Hours (After 4 M-F, Weekends)	400	150	850				
	Weekend Rate	550	150	1000				
Executive Board Room		0-2 hours	Reference Single Room Rate for Longer periods					
	During Hours (8-4 M-F)	125	50					
	TV included in rate; private room rate during hours							